

# G. H. Raisoni College of Engineering and Management,

Wagholi , Pune – 412207

(An Autonomous Institute under UGC Act 1956 & Affiliated to Savitribai Phule Pune University, Pune)

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## ACADAMIC CALENDAR 2016-2017 PG (FIRST SEMESTER M.Tech.)

Month	Date	Event
May 2016	20	<ul style="list-style-type: none"> <li>• Updation /Review of NBA/NAAC documents</li> </ul>
	24-27	<ul style="list-style-type: none"> <li>• Physical Verification of stock and submissions of purchase of books, requirement planning for Stationary/ equipment etc.</li> </ul>
	28	<ul style="list-style-type: none"> <li>• BoS Meeting Intenal---It should be an meeting with all internal &amp; external members. (One per year)</li> </ul>
June 2016	20	<ul style="list-style-type: none"> <li>• HoD Meeting: Distribution of PG Portfolio and Workload distribution.</li> </ul>
	27	<ul style="list-style-type: none"> <li>• HoD PG Meeting with PG coordinator</li> </ul>
July 2016	4	<ul style="list-style-type: none"> <li>• Preparation of time table and departmental planning,</li> </ul>
	11	<ul style="list-style-type: none"> <li>• preparation of lab manual, course flies and R/D targets planning</li> <li>• PG HoD Meeting with Faculty Members.</li> </ul>
	14	<ul style="list-style-type: none"> <li>• Preparation of teaching plan/faculty dairy and Laboratory Equipment repairs (if any)</li> </ul>
	19	<ul style="list-style-type: none"> <li>• Display of time table ,Submission of teaching plan, planning of evaluation method for attainment of course outcomes and uploading on website ,Meeting of lab-In-charges, Subject coordinators.</li> </ul>
	20	<ul style="list-style-type: none"> <li>• Verification of class room, Laboratory/trail Experiment</li> </ul>
	25	<ul style="list-style-type: none"> <li>• PG HoD Meeting with PG coordinator -Review of Departmental Activity.</li> </ul>
		<ul style="list-style-type: none"> <li>• Meeting of PG coordinator with Departmental PG Faculty</li> </ul>
		<ul style="list-style-type: none"> <li>• Updation and review of student list as per DTE Allotement</li> </ul>
		<ul style="list-style-type: none"> <li>• Planning and Preparation of "Prarambh"</li> </ul>
		<ul style="list-style-type: none"> <li>• Student orientation programme "Prarambh" by Director, Dean Academics &amp; HOD M.Tech</li> </ul>
August 2016	17	<ul style="list-style-type: none"> <li>• Session on                             <ul style="list-style-type: none"> <li>➤ R&amp;D benefits to M.Tech Students</li> <li>➤ Choice based credit system &amp; evaluation system of M.Tech Autonomous</li> </ul> </li> <li>• Address by I/C Director</li> </ul>
	18	<ul style="list-style-type: none"> <li>• <b>Commencement of Classes</b></li> </ul>
	20	<ul style="list-style-type: none"> <li>Finalization TAE parameters by concern PG teachers</li> </ul>
Septeber 2016	2-3	<ul style="list-style-type: none"> <li>• <b>Activity-1: Workshop on "Advanced Skill Development"</b></li> </ul>
	7	<ul style="list-style-type: none"> <li>• PG HoD Meeting with PG Coordinators</li> </ul>

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	9-10	<ul style="list-style-type: none"> <li>• <b>Activity 2: Workshop on Research Methodology</b></li> </ul>
	16-17	<ul style="list-style-type: none"> <li>• <b>Activity 3: Expert Lectures at respective departments</b></li> </ul>
	17	<ul style="list-style-type: none"> <li>• <b>TAE-1 –Home assignment submission/ Quiz</b></li> </ul>
	24	<ul style="list-style-type: none"> <li>• Student Feed Back-1<sup>st</sup></li> </ul>
	30	<ul style="list-style-type: none"> <li>• Display Attendance for month sepeterber</li> <li>• Submission of monthly performance review, Average attendance to dean Academics</li> </ul>
<b>October 2016</b>	3-4	<ul style="list-style-type: none"> <li>• <b>Activity 4: Workshop on "MATLAB"</b></li> </ul>
	5	<ul style="list-style-type: none"> <li>• PG HoD Meeting with PG coordinator.</li> </ul>
	6-7-8	<ul style="list-style-type: none"> <li>• <b>CAE-1</b></li> </ul>
	12	<ul style="list-style-type: none"> <li>• Result Display of CAE-1</li> </ul>
	14-15	<ul style="list-style-type: none"> <li>• <b>TAE-2</b></li> </ul>
	20	<ul style="list-style-type: none"> <li>• Syllabus Coverage and Academic Audit</li> </ul>
	21-22	<ul style="list-style-type: none"> <li>• <b>Activity 5: Workshop on "LATEX"</b></li> </ul>
28-29	<ul style="list-style-type: none"> <li>• <b>Activity 6: Guest Lecture by Expert of respective department</b></li> </ul>	
<b>November 2016</b>	1	•
	3- 4- 5	<ul style="list-style-type: none"> <li>• <b>CAE-2</b></li> </ul>
	8	<ul style="list-style-type: none"> <li>• Result Display of CAE-2</li> </ul>
	11-12	<ul style="list-style-type: none"> <li>• <b>Activity 7 : Activity on Advanced skill development presentation</b></li> </ul>
	11	<ul style="list-style-type: none"> <li>• PG HoD Meeting with PG coordinator.</li> </ul>
	9	<ul style="list-style-type: none"> <li>• <b>TAE- 3 – Seminar</b></li> </ul>
	18	<ul style="list-style-type: none"> <li>• <b>Activity 8: Expert Lectures at respective departments</b></li> </ul>
	21-22-23	<ul style="list-style-type: none"> <li>• <b>CAE-3</b></li> </ul>
	24	<ul style="list-style-type: none"> <li>• <b>Activity 9: Paper Presentation competition under R&amp;D</b></li> </ul>
	26	<ul style="list-style-type: none"> <li>• Result of CAE-3</li> </ul>
26	<ul style="list-style-type: none"> <li>• End Sem. Student Feedback</li> </ul>	
<b>December 2016</b>	3 Dec	<ul style="list-style-type: none"> <li>• <b>End of Classes</b></li> </ul>
	13-14-15-16-17	<ul style="list-style-type: none"> <li>• <b>End Semester Exam (ESE)- Theory</b></li> </ul>
	16-17-19-20	<ul style="list-style-type: none"> <li>• ESE Paper checking</li> </ul>
	20	<ul style="list-style-type: none"> <li>• Sem II Work load Distribution, Nomination of TT Incharge, Project Coordinator.</li> </ul>
	21	<ul style="list-style-type: none"> <li>• <b>Declaration of ESE final Result</b></li> </ul>
<b>January 2017</b>	2-1-2017	<ul style="list-style-type: none"> <li>• <b>Commencement of Classes of 2nd semester</b></li> </ul>
	2-6	<ul style="list-style-type: none"> <li>• Re-exam for ESE</li> </ul>
	3-9	<ul style="list-style-type: none"> <li>• Re-exam paper checking</li> </ul>
	14	<ul style="list-style-type: none"> <li>• Re-exam result declaration</li> </ul>
	31	<ul style="list-style-type: none"> <li>• Grade sheet</li> </ul>

	June					July					August					September				
Mon		6	13	20	27		4	11	18	25	1	8	15	22	29		5	12	19	26
Tue		7	14	21	28		5	12	19	26	2	9	16	23	30		6	13	20	27
Wed	1	8	15	22	29		6	13	20	27	3	10	17	24	31		7	14	21	28
Thu	2	9	16	23	30		7	14	21	28	4	11	18	25		1	8	15	22	29
Fri	3	10	17	24		1	8	15	22	29	5	12	19	26		2	9	16	23	30
Sat	4	11	18	25		2	9	16	23	30	6	13	20	27		3	10	17	24	
Sun	5	12	19	26		3	10	17	24	31	7	14	21	28		4	11	18	25	
Week	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5

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